

**Metaphor
992180**

DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY

Student Fee allocations

	16-17 Actual	17-18 Actual	18-19 Budget	19-20 Proposal	19-20 Difference	% 19-20 Difference
Base amount	\$ 9,482	\$ 9,482	\$ 9,482	\$ 9,482	\$ -	N/A
61000 - Salary	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
62000 - Wages	\$ 390	\$ 390	\$ 390	\$ 390	\$ -	N/A
63000 - Benefits	\$ 2	\$ 2	\$ 2	\$ 2	\$ -	N/A
71000 - Current Expense	\$ 9,090	\$ 9,090	\$ 9,090	\$ 9,090	\$ -	N/A
75000 - Travel	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
76000 - Scholarships	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
77000 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expense	\$ 9,482	\$ 9,482	\$ 9,482	\$ 9,482	\$ -	N/A
One time request				\$ -	\$ -	N/A
Total Request	\$ 9,482	\$ 9,482	\$ 9,482	\$ 9,482	\$ -	N/A
Carry Forward	\$ 9,251	\$ 9,215	\$ 17,305	\$ 1,000	\$ (16,305)	-94%

Notes, including any one-time request(s):

STUDENT FEE RECOMMENDATION COMMITTEE FEE REQUEST QUESTIONNAIRE FOR 2019-2020

Department or Program Name: *Metaphor: Undergraduate Literary Journal*, English Department

Name & E-Mail:

- Kelly Hart, Editor-in-Chief, kellyhart@mail.weber.edu
- Ryan Ridge, Faculty Advisor, ryanridge@weber.edu

Phone: Metaphor Office x. 8911
Ryan Ridge x. 6629

Location: MO: EH 414A
RR: EH 442

**Return Fee Request (this Questionnaire and the attached Spreadsheet) via email by
Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at jenniferbrustad@weber.edu.**

Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission.

Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).

1. What is your overall mission?

The mission of *Metaphor* is multifaceted. Our primary purpose is to provide an opportunity for all undergraduates at WSU to publish their creative work in a high-quality print journal, and also at the same time, the magazine gives a select group of student editors the chance to staff and steward the journal to publication. Published issues feature work in the following categories: fiction, creative nonfiction, poetry, art, music, and we also plan on publishing short films on the website as well. The journal is managed by students from start to finish: they set editorial policy, create ethical guidelines for judging submissions, run and judge a flash fiction contest, solicit and select the pieces that will appear in the issue, and finally the student editors edit and distribute the magazine itself. Each issue features the work of as many students as possible (usually around 40, out of around 200 plus submissions each year). With regard to distribution, we print 2500 copies of the journal, which are available free of charge, as well as creating a web version of the issue. Promptly upon publication, the staff distributes copies to all participants in the National Undergraduate Literature Conference (NULC), as well as across campus and in the larger community (local bookstores and coffee shops). Additionally, we provide copies to area high schools as well as hosting an annual High School Editors' Conference (HSEC) each spring. At HSEC, staff members create and run a number of workshops for the attendees focusing on numerous facets of the craft of

fiction and poetry writing, literary editing, and publishing. The staff also holds a writing contest for the high school participants and runs an open mic during the conference. We view HSEC as a recruiting tool, as well as assisting area creative writing teachers in their pedagogy. Last spring, we had over 50 students and their advisors in attendance.

Another integral part of our mission is to provide public forums for the oral presentation of students' creative work. To this end, we host two off campus open mics each year, one in the fall (to announce the winners of the flash fiction contest), and one in the spring in conjunction with NULC. Both events are held at Booked on 25th and we also provide light refreshments (funds from Clubs and Organizations make this possible and the same is true for food for HSEC). On the public reading front, we also cosponsor two collaborative reading events with other WSU Clubs (Sigma Tau Delta and Writers' Ink). For instance, next Friday (12.08.18) we are cohosting an end of the semester write-a-thon, which will bring together students from across campus to write and share what they've written. The staff also holds a Gala at the end of each school year, which doubles as a release party for the journal and a forum for featured authors and artists to share their work at a gathering for family and friends.

We are showing a substantial carry forward in our SFRC funds, and plan to use that to add pages to the journal over the next two to three years, including color art pages, which are the most expensive part of the printing process. This winter (2019) we will be using some of our carry-over funds to host a pizza social in Elizabeth Hall wherein English majors and potential majors can eat and chat with student editors and get a free copy of the magazine. We also have an opportunity to bring in writer-editors Chet Weiss (Editor-in-Chief of Third Man Books), Maggie Wells (co-editor of *Emotion Road*), and Dan Hoy (author of several notable poetry collections). These experts will facilitate a professional development workshop for our student editors—a class that will serve as not only practical guidance but also frame the work of *Metaphor* within a broader context and the wider literary world. Finally, we are also considering using some carryover funds for a much-needed website redesign.

2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?

Students gain the opportunity to work in all aspects of publication of a literary journal, should they choose to be on staff. Additionally, the opportunity to be published in a long-standing, highly-respected journal (this is our 38th year) is offered to all undergraduates. There are other journals published on campus, but *Metaphor* is the most widely-distributed and is able to feature a section of color pages for displaying students' visual art. This makes *Metaphor* unique among the WSU journals, since color printing is very expensive. Student fees pay for 100% of the cost of printing the journal, and have made it possible to maintain the high quality of the journal.

3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.

Meeting our mission is a threefold process. First and foremost, we need to have 2500 copies of the completed journal in our hands by the beginning of NULC, typically the last Thursday in March. The success of the journal can be measured by the number of submissions we receive each year in each of our categories, the satisfaction of the student staff that put the issue together, by seeing the copies disappear into backpacks and bookbags, and by the positive feedback we get from faculty, staff, students, and community members. The next part of our mission is to recruit area high school students and their advisors for our annual HSEC. Attendance and feedback from the participants is our best tool for assessing the success, and we have increased attendance from about 15 students in 2011 to over 60 in 2018. A teacher from the American Academy of Innovation writes in response to last year's conference: "My students absolutely had the best time ever. They were a little leery at first (Why do we have to go all of the way up to Ogden. . .?). I told them this is the best free writer's workshop/conference for high school students around; which I truly believe. My students were highly impressed, motivated, and inspired." Most of our attending schools are repeat participants. And finally, we consider it part of our mission to sponsor open mics on a regular schedule. Last spring, when we held our open mic at Booked on 25th, and we had record attendance and participation. Our Fall '18 open mic was again held at Booked on 25th and the turnout was excellent. This fall, we've added two new collaborative open mics as well so things are thriving.

4. **State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.**

We did not receive an increase.

5. **Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).**

We are not requesting an increase.

6. **Complete the attached spreadsheet outlining your overall budget and any requested increase. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column "19-20 Change."**

Attached.

If you have any questions, please contact Jennifer Brustad at 626-8904, jenniferbrustad@weber.edu; Dave Taylor at 626-6737, dtaylor@weber.edu; Daniel Kilcrease at 626-6008, dkilcrease@weber.edu; or Brett Perozzi at 626-6008, brettperozzi@weber.edu.